



Small Research Grant (SRG) Interim Report

COVER PAGE

Project title:

Name of the Principal Investigator and Co-Investigators:

Date: dd/mm/yyyy

Period covered: from (format dd/mm/yyyy) to (format dd/mm/yyyy)

EXECUTIVE SUMMARY (maximum 1 page)

This brief summary must be of suitable quality to enable its publication on the STEG website, and must include a description of the:

- *Research question, motivation and context;*
- *Methodology (in non-technical language);*
- *Policy implications of the research;*
- *Work performed since the beginning of the project;*
- *Interim results, if available, and expected final results;*
- *Policy impact of the project to date.*

ACTIVITIES UNDERTAKEN (maximum 2 pages)

Please provide an overview of the activities undertaken since the beginning of the project, including the most recent reporting period, and also:

- *Indicate whether the project is achieving its stated objectives according to the initial workplan and timeline;*
- *Indicate and explain any foreseen or unforeseen delays or obstacles to the implementation of the project;*
- *Indicate and explain, if applicable, the corrective measures implemented to rectify the discrepancies/deviations between planned and actual implementation.*

RESEARCH FINDINGS (maximum 3 pages)

Please report on any findings that have arisen from the work undertaken since the beginning of the project.

(Tables and graphs can be included in the Annex.)

POLICY IMPACT (maximum 1 page)

Please provide a description of any policy implications relating to the project.

Please give details of how the project has influenced policies and provide evidence of how the policy impact has been measured.

OUTPUTS AND DISSEMINATION ACTIVITIES (maximum 2 pages)

Please provide details of any outputs you have produced relating to the project. These can include, but are not limited to, written communications such as:

- *working papers/discussion papers (incl. those still in production);*

- *published articles;*
- *articles for websites (including blogs);*
- *datasets.*

Type of output	Title	Date	Website (if available)

Please also provide details of any dissemination activities in which you have engaged relating to the project. These can include, but are not limited to, verbal communications such as:

- *organisation of meetings to discuss or present the research to audiences of both academics and policymakers;*
- *presenting the results at seminars, workshops or conferences organised by other people;*
- *communication with the media about the project.*

Type of activity	Event/Location/Organisation	Date	Audience

Please provide a timeline for any outputs you expect to produce and any dissemination activities in which you expect to engage in the future.

PLANNED ACTIVITIES (maximum 1 page)

Please describe the planned activities for the next period of the project, including any fieldwork, data gathering, and analysis you are intending to undertake.

FINANCIAL REPORT

Please complete the separate Excel budget file sent with this template. The financial report should include actual expenditure for the period in question, and planned expenditures for the next reporting period. Deviations of more or less than 20% from the budget in the contract should be explained in the "Cost Notes" section.

ANNEX

Please include relevant tables and graphs. We also welcome pictures that could be used to illustrate the project on the STEG website.