**Larger Research Grant Proposal Template**

|  |
| --- |
| *Please be sure to include the following headings in your research proposal. Please do not change the format of the template. Proposals that do not follow this format or fail to include all sections may be rejected before evaluation. Where specific details are required, guidance has been provided. However, your application should not be* *limited to these points. The page lengths for sections 1, 2 and 3 are indicative only. The total length of sections 1, 2 and 3 should not exceed 15 pages with a minimum font size of 11 and single spacing.* |

|  |
| --- |
| Project Title: |
|  |
| Principal Investigator & Co-Investigators: |
|  |
| Contact Details of the Principal Investigator (Address/Telephone Number/Email): |
|  |
| **Co-Funder(s):** |
|  |
| List of Participating Institutions: |
| ***Institution Name*** | ***Acronym*** | ***Country*** |
|  |  |  |
|  |  |  |

1. **SCIENTIFIC QUALITY** *(expected length 10 to 12 pages)*
	1. **Abstract**

|  |
| --- |
| *The abstract should provide the reader with a clear understanding of the research question, objectives of the proposed project, how they will be achieved, and their relevance to STEG.* |

* 1. **Motivation**

|  |
| --- |
| *Introduction of the research question and its importance. Successful applications will have a clearly defined research question that is broadly important to the STEG Research Strategy and will contribute to academic knowledge and the policy knowledge of low- and middle-income countries.**What are the main ideas that led you to propose this work and how does it link to existing literature? Successful applications will contain references to recent work on the question of interest and clearly explain how the proposed research will link to previous work. The contribution that the proposed project will make to the existing body of literature will be an important criterion in the selection process.**Is the project feasible, and how can you (and we) be sure of that? Where initial work has been performed, please report the results of that work.* |

* 1. **Methodology**

|  |
| --- |
| *Please describe the methodology you will use to address the research question in greater detail here. Methodologies should be rigorous and appropriate for answering the question to be asked. Please explain how the methods will also be well-suited for informing the larger question of structural transformation and economic growth.**The proposal does not need to include a fully specified model or detailed mathematical structure of the analysis, but it should communicate the key elements of the proposed methods. These key elements depend on the methods proposed. For example, in a quantitative modelling project, a submission might indicate key model mechanisms and discuss the ways in which the model will be taken to data. Projects that will rely more on empirical analysis should describe the data, discuss measurement issues, causal identification, and other methodological issues.* |

* 1. **Relevance to STEG Research Agenda, Research Themes, and Cross-Cutting Issues**

|  |
| --- |
| *How does the project relate to structural transformation? Justify how the proposed research fits one or more of the STEG research themes or explain how the research otherwise relates to the STEG Research Strategy. (N.B. the themes are not exhaustive. Other areas of interest may not fit cleanly into any theme but are nonetheless centrally relevant to structural transformation and STEG.) Please also explain how the proposed research addresses STEG’s cross-cutting issues.* |

* 1. **Detailed Workplan**

|  |
| --- |
| *Please provide a detailed workplan (including a Gantt chart or similar and a list/table of milestones) for the project, showing expected activities, with their length and sequencing; this workplan should illustrate the feasibility of completing the project within the allotted time. This should also show the time commitment of each investigator (in number of days).**Do you expect COVID-19 to present any difficulties to your project? Please outline these below. If you are conducting fieldwork, what measures will you take to ensure the safety of respondents and staff? What are your contingency plans in the case of restricted travel? What other potential disruptions have you considered?* |

* 1. **Expected Outputs**

|  |
| --- |
| *Please indicate the outputs (e.g. academic papers, events, policy briefs, data sets) you expect to produce and a timeline for making these outputs available to other researchers.* |

* 1. **Contributions to Expanding the Field**

|  |
| --- |
| *Please indicate any ways in which your research project will contribute to expanding the field of structural transformation and economic growth in terms of size and scope, or in relation to the diversity of researchers working on these topics.* |

1. **POLICY IMPACT PLAN***(expected length 1 to 3 pages)*
	1. **Potential Users**

|  |
| --- |
| *In the country you propose to study which individuals/organisations in the policy community/the private sector will take an interest in and use the results of your research?**Please be specific in identifying the government departments or firms, the positions within these organisations, and, if possible, particular individuals who you expect to use your research. If you have already established a relationship with these organisations/individuals through previous research, please give details.* |

* 1. **Potential Uses**

|  |
| --- |
| *How will these organisations and individuals use your research in their work?**Identify the specific policies/decisions that you expect to influence through your research, and the channels through which this influence will take place. Explain why the potential users identified above are the right people to influence these policies/decisions? If you have influenced these similar policies/decisions in your previous research in this (or another) country, please give details.* |

* 1. **Outreach Strategy**

|  |
| --- |
| *How will the research team promote the use of the research?**Outline your methods for communication and engagement with the groups identified above. This should include, at a minimum, regular briefings by the research team. Who will be responsible for implementing the strategy?* |

* 1. **Policy Outputs**

|  |
| --- |
| *What types of policy outputs are you planning to produce? At what points during the planned research project will they be produced?**Describe the policy outputs (e.g. workshops, briefing papers, reports) you plan to produce from the research generated in your project. Explain your rationale for your choice of output, including when and how the outputs will be disseminated. Who will be responsible for preparing these outputs – members of the research team or a communications specialist? If in your previous research you have found particular outputs to have been effective, please give details.* |

* 1. **Relevance to Low-Income Countries**

|  |
| --- |
| *Is your proposed research based in a low-income country (LIC)?**If the country you propose to study is not a LIC, you must demonstrate that the results of your research will be of direct interest to policymakers and decision-makers in LICs. Please answer questions 2.1, 2.2 and 2.3 again, identifying the potential users and uses of your research in one or more specific LICs, and explain how your outreach strategy will engage users in LICs.* |

* 1. **Monitoring Impact**

|  |
| --- |
| *How will you assess the influence of your research on policy?**Explain how you will monitor and evaluate the policy impact of your research. If you believe that your previous research had an influence on policies / decisions, please give details and explain how you measured this impact.* |

1. **IMPLEMENTATION** *(expected length 1 to 3 pages)*
	1. **Management Structure**

|  |
| --- |
| *Give details of the management structure.* |

* 1. **Dissemination**

|  |
| --- |
| *Give details of the dissemination plans for the research and please indicate where this may overlap with details already provided in the Policy Impact Plan. It is important, however, to provide a full overview here of the dissemination plan for the project as a whole.* |

* 1. **Budget Narrative**

|  |
| --- |
| *Explain how the budget will be utilised, and give a detailed description and justification against each of the direct expenditure line items listed in the budget template, complete with a clear breakdown of each item. Please refer to the budget guidelines on the STEG website for further advice.* |

1. **PARTICIPANT**

|  |
| --- |
| *Provide a brief description of each institution's capacities and a short profile of team members from each institution.* |

1. **OTHER FUNDING**

|  |
| --- |
| *Please list other funding related to the proposed project that you have either received or for which you have applied.* |
| ***Funder*** | ***Amount*** | ***Dates*** |
|  |  |  |
|  |  |  |
| *Please list other current or pending grants on which you are the Principal Investigator or one of the Co-Investigators.* |
| ***Funder*** | ***Amount*** | ***Dates*** |
|  |  |  |
|  |  |  |

1. **ETHICS**

|  |
| --- |
| *Before submitting your proposal, please ensure that you have read the Code of Conduct for Researchers on the* [*STEG website*](https://steg.cepr.org/node/139/about-srg-applications)*.* |
| *Please confirm that the Principal Investigator and the research team will comply with the Code of Conduct for Researchers.* | *Yes/No* |
| *Before submitting your proposal, please check whether you will require human subjects approval from an Institutional Review Board (or equivalent ethics review body). If required, you will need to obtain human subjects approval through your university and provide proof of approval to CEPR before any funds can be dispersed.* |
| *Please indicate if your project requires human subjects approval.* | *Yes/No* |
| *Have you already obtained human subjects approval?* | *Yes/No* |
| *If you have obtained approval, please append evidence of the approval to this proposal. If you have not yet obtained approval but will need to, please state when you expect to apply for approval and when you expect to hear from the review board.* |

1. **PRIVACY**

|  |
| --- |
| *If your proposed research involves the processing of personal data, please ensure that you are familiar with the provisions of the General Data Protection Regulation and the UK Data Protection Act. You can review the UK Government* [*Information Commissioner’s Office’s guidance*](https://ico.org.uk/for-organisations/guide-to-data-protection/) *on UK GDPR and DPA 2018. You may also wish to consult the* [*University of Edinburgh’s guide*](https://www.ed.ac.uk/data-protection/data-protection-guidance/specialised-guidance/research-data-protection) *to the Act’s implications for researchers.* |
| *Does the proposed research involve processing of genetic information or personal data (e.g. health, sexual lifestyle, ethnicity, political opinions, religious or philosophical convictions)?* | *Yes/No* |
| *Does the proposed research involve tracking the location or observation of people?* | *Yes/No* |
| *Does the proposed research involve processing any other “personal data” as defined in the Data Protection Act, i.e. data that could be used to identify individuals?* | *Yes/No* |
| *Where the answer to any of the above questions is yes, please indicate below how you will ensure compliance with the Data Protection Act. This may include anonymisation of published datasets, securing consent from the individuals concerned etc. You may also set out any exemptions you believe apply.* |

1. **INTELLECTUAL PROPERTY RIGHTS**

|  |
| --- |
| *All intellectual property rights in all material (including but not limited to reports, data, designs whether or not electronically stored) produced by researchers as part of the research funded by STEG shall be the property of the researcher. In order to ensure the proper dissemination and policy uptake of the research, the researchers shall, as part of their contract with CEPR, grant to CEPR and FCDO a worldwide, non-exclusive, irrevocable, royalty free licence to use all the Material. “Use” shall mean, without limitation, the reproduction, publication and sub-licence of all the Material and the intellectual property rights therein.* |
| *Please confirm that you agree with the IPR policy stated above.* | *Yes/No* |

1. **OPEN AND ENHANCED ACCESS TO RESEARCH OUTPUTS**

|  |
| --- |
| *FCDO’s (formerly DFID’s)* [*Open and Enhanced Access Policy*](https://www.gov.uk/government/publications/dfid-research-open-and-enhanced-access-policy) *covers the whole range of outputs produced by the research it funds. Judgement does need to be exercised over the materials that fall within the policy, but the guiding principle is that the outputs made available will be of value and use to others, erring on the side of inclusion over exclusion. Further information on the policy can be found through the link.**For peer-reviewed journal articles, STEG researchers must pursue either “gold” or “green” open access. STEG has funds available to support open-access publication. Researchers are also requested to deposit datasets in a suitable subject or institutional repository such as those listed in the Directory of Open Access Repositories. Where no suitable repository is available, simple datasets may be deposited with R4D. In all cases, metadata for datasets should be deposited in R4D (via CEPR). Applicants should detail any difficulties they will have in complying with the open access policy.* |
| *Please confirm that the Principal Investigator and the research team will comply with the provisions of FCDO’s Open and Enhanced Access Policy* | *Yes/No* |
| *Please describe your plans for making the data you collect available to other researchers.* |

1. **LIST OF REFERENCES CITED**

|  |
| --- |
| *Please list a bibliography of the references you have cited in your proposal.* |

1. **APPENDIX**

|  |
| --- |
| *Please append any supporting documents to this proposal. Supporting documents include, but are not limited to, a letter of support from a supervisor (for current doctoral students) and the supervisor’s CV, ethics approval certificates, evidence of other sources of funding, and agreements with collaborating institutions.* |